

Public Document Pack



**Service Director – Legal, Governance and
Commissioning**

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Monday 20 January 2020

Notice of Meeting

Dear Member

Economy and Neighbourhoods Scrutiny Panel

The **Economy and Neighbourhoods Scrutiny Panel** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Tuesday 28 January 2020**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read 'Julie Muscroft', on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Economy and Neighbourhoods Scrutiny Panel members are:-

Member

Chris Friend (Co-Optee)

Eilidh Ogden (Co-Optee)

Councillor Harpreet Uppal (Chair)

Councillor Martyn Bolt

Councillor Richard Murgatroyd

Councillor John Taylor

Councillor Richard Eastwood

Councillor Yusra Hussain

Andrew Bird (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Interests

1 - 2

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

3: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

4: Minutes of the Previous Meeting

3 - 8

To approve the Minutes of the meeting of the Committee held on 20 December 2019.

5: Deputations/Petitions

The Panel will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the

Public should provide at least 24 hours' notice of presenting a deputation.

6: Public Question Time

The Panel will hear any questions from the general public.

7: Community Infrastructure Levy (CIL)

9 - 18

Contact: Steven Wright – Planning Policy and Strategy Group Leader

8: Work Programme 2019/20

19 - 24

To consider the Work Programme 2019/20

Contact Officer: Leigh Webb, Principal Governance and Democratic Engagement Officer. Tel: 01484 221000

KIRKLEES COUNCIL					
COUNCIL/CABINET/COMMITTEE MEETINGS ETC					
DECLARATION OF INTERESTS					
Economy & Neighbourhoods Scrutiny Panel					
Name of Councillor					
Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest		

Signed: Dated:

NOTES

Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

- (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
- (b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Contact Officer: Leigh Webb

KIRKLEES COUNCIL

ECONOMY AND NEIGHBOURHOODS SCRUTINY PANEL

Friday 20th December 2019

Present: Councillor Harpreet Uppal (Chair)
Councillor Martyn Bolt
Councillor Richard Eastwood

Co-optees:

In attendance: Councillor Peter McBride – Deputy Leader and
Regeneration
Councillor Rob Walker – Cabinet Member Culture and
Environment
Mathias Franklin – Head of Planning and
Development
Kevin Walton – Senior Planner
Steven Wright - Planning Policy and Strategy Group
Leader

Apologies: Councillor Richard Murgatroyd
Councillor Yusra Hussain
Councillor John Taylor
Andrew Bird (Co-optee)
Chris Friend (Co-optee)
Eilidh Ogden (Co-optee)

1 Membership of the Committee

Apologies were received from Councillor Yusra Hussain, Councillor John Taylor, Councillor Richard Murgatroyd, Andrew Bird, Chris Friend and Eilidh Ogden.

2 Minutes of the Previous Meeting

That the minutes of the meeting held on 14th November 2019 be agreed as a correct record.

3 Interests

No interests were declared.

4 Admission of the Public

All items were considered in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6. Public Question Time

No questions were asked under this item.

7. Section 106 Process

Kevin Walton, Senior Planner, submitted a report setting out the internal governance procedure to which Kirklees Council follows when monitoring and managing financial contributions received by the council under Section 106 agreements attached to the development of land.

It was reported that as a result of recent legislative changes, the Section 106 process is being evaluated and refined to enable the Local Planning Authority to record and report the annual Infrastructure Funding Statement. The process has a number of elements including the recording of the signed agreement, monitoring, invoicing, recovery, accounting and review of unspent funds leading to the allocation, expenditure and delivery of infrastructure. Details of governance arrangements for each of these steps was included within the report.

The report suggested that going forward the spending of S106 monies received from developments should be made clearer with Service areas who are responsible for the delivery of the s106 obligations acting in a coordinated way. This could happen through Capital Programme Boards, over seen by Service and Strategic Directors. It was explained that the spending of the monies received from s106 should align with capital delivery programmes so that unspent and future s106 monies can be used effectively to support the delivery of local infrastructure to help meet the needs of communities and ensure that new developments mitigate their impacts fairly.

Questions and comments were invited from Panel Members and the following issues were raised:

- In response to a question concerning the responsibility for the administration, monitoring and enforcement of planning conditions, the Head of Planning and Development explained that this was a statutory function of the Local Planning Authority which is exercised through the Council's scheme of delegation.
- With regard to a specific issue raised by Councillor Bolt concerning a developments in the Mirfield area, the Head of Planning and Development, Matias Franklin, acknowledged that payment from a developer was not paid due to financial issues. Matias made reference to the database for collection of 106 monies, which is accessible by Members, that shows a high degree of compliance in developers meeting their financial obligations.

Economy and Neighbourhoods Scrutiny Panel – 19 September 2019

- In relation to metro card take up, it was acknowledged that take up across developments was not consistently high. It was suggested that improved communication with residents was needed to increase take up or consideration of alternative relevant options.
- In response to concerns relating to unpaid monies from developers, Kevin Walton explained the enforcement and debt recovery processes in place to recover monies.
- With regard to the development of Section 106 agreements, it was explained that at the pre-decision phase it was important for local ward members to make representations to influence the nature of the agreements in their area.
- Officers acknowledged the importance of transparency in setting out where monies will be spent. It was reported that an online database for Members to see spending within individual wards was to be re-introduced.
- Councillor Bolt highlighted the issue of Academy schools being precluded from accessing monies through Section 106 agreements.
- With regard to the issue of frontloading payments from developers, the Head of Planning and Development explained that a balance needed to be struck between enabling development and enforcing obligations. A phased payment approach offered the best approach to ensuring developments are delivered and obligations met.
- In response to enforcement action it was reported that it was very rare, 3 in the last 20 years, for payments not to be made, resulting in court action
- With regard to unspent monies an undertaking was given to provide information in respect of the average time for Departments to draw down outstanding monies.
- The Head of Planning and Development confirmed that any request from developers to vary planning conditions or 106 agreements due to viability were dealt with through a separate process and members were made aware.

RESOLVED –

1. That the Panel notes the internal governance procedures in place to monitor and manage the financial contributions from Section 106 Agreements.
2. That further information be provided in respect of the average timeline for 106 monies being drawn down, by Department
3. That further data be provided relating to variances on section 106 agreements due to viability.

4. That clearer information on alternative sustainable transport options be provided to residents, in addition to Metro cards, which may not always be the most suitable option.

8. Open Space Supplementary Planning Document (SPD)

Steven Wright, Planning Policy and Strategy Group Leader, submitted a report setting out details of the draft Open Space SPD which is identified in the council's revised Local Development Scheme (LDS) to provide further guidance for developers and the local community on how the Local Planning Authority will determine open space provision required for new housing developments.

It was explained that Supplementary Planning Documents (SPDs) are produced to add clarity in relation to the application of planning policies set out in the Local Plan. The draft Open Space SPD is a means of providing clear guidance about how the council will implement Local Plan policy LP63 (New Open Space), a copy of which was appended to the report. LP63 determines what will normally be expected in terms of high quality, well-designed open space for new housing developments in Kirklees. It was reported that once adopted, SPDs are a material consideration in planning decisions but are not part of the development plan. SPDs are subject to consultation but not an Examination in Public.

The following five step approach for determining new open space was set out in the draft SPD:

Step 1: Determine whether open space is required

Step 2: Establish the type of open space required

Step 3: Calculate the amount of open space required

Step 4: Decide the location of new provision

Step 5: Calculate the off-site financial contribution (if appropriate)

With regard to timescales it was reported that the Council will consult on the draft Open Space SPD during February 2020 for a period of six weeks and will be carried out in accordance with Statement of Community Involvement. Following the consultation, all comments will be considered, allowing for any changes to be incorporated in the Open Space SPD which it is anticipated being adopted in July 2020.

During consideration of this item, Members discussed the siting of offsite provision; the impact of cumulative building developments; and the measures used to assess open spaces.

RESOLVED -

1. That the Panel notes the content of the draft SPD, with the following comments:
 - Offsite provision – Panel noted that “nearby” was not strictly defined and stressed the importance of ensuring access through safe, accessible corridors which do not rely on additional car journeys
 - With regard to when open space is required, the panel noted the number of 300 or more dwellings to require playing pitch provision and highlighted the issue of cumulative developments within close proximity
 - As part of the assessment of open spaces, the issue of flood mitigation measures should be considered.

2. That the Integrated Impact Assessment for the Open Spaces SPD be shared with the Panel.

9 Work Programme 2019/20

That the Panel’s Work Programme and forthcoming items/activities was submitted.

RESOLVED –

That the Panels Work Programme and forthcoming items/activities be noted.

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Name of meeting: Scrutiny Panel

Date: 28th January 2020

Title of report: Community Infrastructure Levy (CIL)

Purpose of report:

To highlight the content of Community Infrastructure Levy Charging Schedule and allow questions and comments about the content of the document.

To note the timeline for next steps for adoption of the Charging Schedule.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Yes – The Schedule will have an effect on all wards
Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)?</u>	No
The Decision - Is it eligible for call in by Scrutiny?	Yes
Date signed off by <u>Strategic Director</u> & name Is it also signed off by the Service Director for Finance? Is it also signed off by the Service Director for Legal Governance and Commissioning?	Angela Blake (on behalf of Karl Battersby): 20 th January 2020 Eamonn Croston: 20 th January 2020 Julie Muscroft: 20 th January 2020
Cabinet member portfolio	Cllr Peter McBride to be consulted at Portfolio holder briefing on 22 nd January 2020.

Electoral wards affected: All

Ward councillors consulted: Cllr McBride Regeneration Portfolio Holder Briefing (22nd January 2020)

Public or private: Public

Has GDPR been considered?

Yes. The Charging Schedule does not contain any personal data. The storage of information received in relation to consultation on this document will be in accordance with the Planning Policy Privacy Notice which can be viewed on the council's website.

1. Summary

The Community Infrastructure Levy (CIL) Charging Schedule is identified in the Council's Local Development Scheme and is intended to outline the amount developers must contribute towards infrastructure costs in different parts of Kirklees (charging zones and rates applicable) once the CIL Charging Schedule is adopted by the Council.

The CIL Charging Schedule was subject to examination by an independent Inspector (known as an Examiner in this CIL process) including a public hearing on 16th September 2019. The Council has now received the Inspector's recommendations which considered if the schedule provides an appropriate balance between the desirability of charging CIL alongside development viability considerations across the district. The Charging Schedule will not form part of the statutory development plan.

The Inspector has recommended approval of the CIL Charging Schedule subject to modifications, which are set out later in this report.

2. Information required to take a decision

What is the Community Infrastructure Levy

Section 206 of the Planning Act 2008 sets out the powers for Local Authorities to introduce a new charge on different types of new development in their area, known as 'Community Infrastructure Levy' (CIL). The proceeds of this charge should be spent on infrastructure needed to support growth in the District, a proportion of which must be passed to local communities where development has taken place.

The CIL is intended as a means of contributing to the funding of infrastructure required to support growth in the District and deliver the policies and proposals in the Local Plan. It replaces part of the system of Planning Obligations (Section 106 Agreements). The CIL will help to meet the District's priorities by generating funding to provide infrastructure while being set at appropriate rates that will continue to attract investment, create jobs, and deliver new housing.

The CIL is a tariff system that local authorities can choose to charge on new development in their area by setting a Charging Schedule detailing the rates that developments will be liable to pay. The Charging Schedule will sit alongside the Kirklees Local Plan, but will not form part of the statutory development plan.

Once adopted, CIL is non-negotiable and enforceable. CIL will be charged on new developments specified in the Charging Schedule. It is charged per square metre on the net additional gross internal floor-space of development. CIL is not charged on certain types of development including affordable housing and buildings used for charitable purposes.

The amount payable for each development proposal will be set at the time planning permission is granted and payment will be due at the commencement of development. Larger amounts will be payable in instalments over fixed time periods, in line with the instalment policy.

The process for setting and implementing the Charging Schedule is set out in the Community Infrastructure Levy Regulations 2010, together with subsequent amended CIL Regulations in 2011, 2012, 2013, 2014, 2015 and 2019. Initially the CIL Regulations introduced restrictions on the pooling of Section 106 funding towards infrastructure proposals but this restriction has now been removed.

The government introduced changes to the CIL legislation and guidance in September last year, which includes an impetus for authorities to be more transparent in terms of their s.106 and CIL spending (where authorities have adopted CIL).

To ensure that the levy and infrastructure spending is open and transparent, charging authorities must prepare and publish an annual Infrastructure Funding Statement notwithstanding whether the Council has formally adopted a CIL.. The CIL Regulations set out that charging authorities must include the following within the Infrastructure Funding Statement:

- A report relating to the previous financial year on CIL;
- A report relating to the previous financial year on section 106; and
- A report on the infrastructure projects/types of infrastructure to be funded/partly funded by CIL (the Infrastructure List) in the future

Parish and town councils must also report on their levy income and spending. For each year when they have received neighbourhood funds through CIL, Parish and Town Councils must publish the information specified in Regulation 62A. These reports are to be submitted to Kirklees Council annually, no later than the 31st December and must include the following:

- Total CIL Receipts for the reported year
- Total CIL Expenditure for the reported year
- Summary of what the CIL was spent on during the reported year
- Total amount of receipts retained at the end of the reported year and previous years

They should publish this information on their website or on the Council's website. If they haven't received any money they do not have to publish a report, but may want to publish some information to this effect in the interests of transparency.

Summary of the Inspector's report

The CIL examination in public hearing session was on 16th September 2019 and following the submission of post hearing documents, the Council is now in receipt of the Inspector's final report. The Inspector is recommending, subject to modifications set out in the report, that the Draft Charging Schedule provides an appropriate basis for the collection of CIL in Kirklees and would not put the achievement of the development of the area at risk. The key modifications are as follows:

- Reduce the residential charging rate in Charging Zone 3 from £5 per square metre (psm) to £0 psm
Reason: The evidence concluded that there is a lack of viability and insufficient headroom to support a CIL charge in Zone 3 for the tested typologies. i.e. different sizes of residential development schemes
- Amend the zone boundary to include the whole of Dewsbury Riverside strategic site in Charging Zone 3 and therefore subject to a zero CIL charge
Reason: The site specific testing (requested by the Inspector post hearing) demonstrated that taking into account infrastructure and development costs the scheme would be unable to support a CIL charge and as such the Inspector has recommended the zonal boundaries are amended to incorporate the site fully into Charging Zone 3.
- Remove the Bradley strategic site from Charging Zones 2 and 3 and create a site specific zone with a rate of £5 psm
Reason: The site specific viability testing for Bradley strategic site takes into account infrastructure and development costs and identifies a modest amount of headroom for charging CIL. The evidence highlights a £5 psm charge would be preferable across the whole

of the site and as such the Inspector is recommending the removal of this site from Charging Zones 2 and 3 and a site specific charge of £5 psm.

Appendix 1 sets out the changes to the CIL Charge Rates following examination as they would appear in the charging schedule.

At an extraordinary council meeting on 12 October 2016 the council agreed to approve the Draft Charging Schedule being published for consultation, and that formal representations be invited, and thereafter that the Draft Charging Schedule be submitted for independent examination in public in accordance with the approved Local Development Scheme.

Following the examination the Inspector has recommended approval of the CIL Charging Schedule subject to modifications. Therefore the council is now in a position to adopt CIL at Full Council.

3. Implications for the Council

This report is to provide Scrutiny Panel with information about the CIL process followed to date and the outcome of the CIL examination process. The main implications for the Council are that CIL provides an alternative mechanism to secure funding towards infrastructure projects across the district both at a strategic level for the Council and at a local level for communities.

The implementation of CIL means that both Section 106 obligations and CIL can be collected from developments. However the use of S.106 will be limited to that which makes a development acceptable in planning terms, whilst strategic infrastructure will be funded through CIL.

If following approval and implementation of the CIL Charging Schedule the Council wishes to stop charging the levy it may do so at any time by making a formal resolution to do so.

If the person or parties who have assumed liability for CIL (or the relevant landowner in default) fails to pay CIL, the council as a collecting authority has a range of sanctions available to it to recover CIL debts and to remedy breaches of the CIL regulations. These include imposing surcharges or interest penalties and extend as far as the service of a CIL stop notice (which can require a development to stop until CIL is paid or the stop notice is withdrawn), or applying for a court order to recover CIL debts. Failure to comply with a CIL stop notice or a court order seeking recovery of a CIL debt is a criminal offence.

Neighbourhood proportion

A 'meaningful proportion' of CIL raised in an area (the neighbourhood proportion) must be spent on local infrastructure priorities. The council will work with local communities and Town and Parish Councils to agree their local spending priorities. In areas, without Neighbourhood Plans the 'meaningful proportion' of CIL is 15%.

Five neighbourhood plan areas have been formally designated within the Kirklees district. Whilst most of these are at the early stages of preparation, if the neighbourhood plans proceed to a successful outcome and become part of the statutory development plan the 'meaningful proportion' of CIL would be 25% for that area.

3.2 Benefit

The CIL does not have to directly relate to a development unlike a s.106 agreement and can be collected on a range of developments and then 'pooled'. The pooled levy can then be spent on a range of infrastructure across the district to be prioritised by the Council, providing greater flexibility in the delivery of local infrastructure. The neighbourhood proportion also provides parish

councils the opportunity and flexibility to assign this proportion of the funds to local infrastructure projects.

3.3 Risks

The collection, spend and reporting of CIL is governed by legislation set out in the Planning Act 2008 (as amended by the localism act 2011) and the CIL Regulations 2010 (as amended). If the Council does not put in place appropriate governance arrangements consistent with the CIL regulations then there is a risk of legal challenge relating to the use of CIL monies.

3.4 Costs

There will be a financial implication with regard to implementing, administering and collecting of CIL. The Council, as the charging authority will be able to use funds from CIL to recover the costs of administering the levy, with up to 5 per cent of total CIL receipts to be used on administrative expenses to ensure that the overwhelming majority of revenue from the levy is directed directly towards infrastructure provision.

3.5 Governance arrangements

The Governance arrangements in relation to CIL are currently under consideration by officers and senior management.

3.6 Working with People

The CIL will enable communities to seek monies towards infrastructure projects in their local communities via the neighbourhood fund proportion of the CIL monies and potentially improve collaboration between the Council and Parish Councils.

3.7 Working with Partners

The CIL will enable developers and agents to understand the council's expectation with regard to the charge on CIL liable development.

3.8 Place Based Working

The CIL income could be used to promote area based community projects through the neighbourhood fund proportion and also prioritise funding strategic infrastructure schemes in a particular locality.

3.9 Climate Change and Air Quality

The CIL Charging Schedule itself would have no impact on Climate Change and Air Quality. The collection of monies from CIL could contribute to infrastructure schemes which would mitigate impacts on climate change and air quality.

3.10 Improving outcomes for children

The CIL will secure funding for strategic infrastructure priorities including education.

3.11 Other (eg Legal/Financial or Human Resources)

Legal - The requirements for producing a CIL Charging Schedule are set out in the Community Infrastructure Levy Regulations 2010, together with subsequent amended CIL Regulations in 2011, 2012, 2013, 2014, 2015 and 2019.

Financial - The costs of public consultation and public examination activity have already been met from the Planning Policy budget. The CIL would generate funding towards

infrastructure provision but is dependent on planning permission being approved and sites being built.

Human resources - The CIL is identified in the revised LDS and as such existing resources have already been identified for the project. Cross-service officer working groups will be required to implement CIL once approved but this will be from existing officer resources

3 Consultees and their opinions

Cllr Peter McBride, Portfolio holder, will be briefed on 22nd January 2020 on the content of the CIL Inspector's report.

The issues raised with regard to the consideration of CIL have been identified through joint working with Development Management and Planning Policy to ensure a joined up and justified approach.

4 Next steps and timelines

The next steps:

- Economy and Neighbourhood Scrutiny Panel - 28th January 2020
- Cabinet – tbc
- Full Council – tbc
- Adoption of the Community Infrastructure Levy – tbc
- Implementation date of the Community Infrastructure Levy - tbc

6 Officer recommendations and reasons

Scrutiny Panel to note the Community Infrastructure Levy Charging Schedule process and implications of the Inspector's report as well as providing any appropriate feedback based on the content of the Scrutiny Report and presentation during the Scrutiny Panel session.

Reason: Scrutiny Panel requested early input into the consideration of the adoption of the Community Infrastructure Levy.

7 Cabinet Portfolio Holder's recommendations

Cllr Peter McBride Portfolio Holder will be briefed on Wednesday 22nd January 2020 about the recommendations of the Examiner.

Cllr McBride was also briefed prior to consulting on the CIL in April 2019.

8 Contact officer

Steven Wright (Planning Policy and Strategy Group Leader, Planning Policy Group)
steven.wright@kirklees.gov.uk
(01484) 221000

John Buddle (Planning Policy Team Leader)
John.buddle@kirklees.gov.uk
(01484) 221000

9 Background Papers and History of Decisions

Local Plan adopted 27th February 2019 (www.kirklees.gov.uk/localplan)
Local Plan Examination Library (<https://www.kirklees.gov.uk/beta/planning-policy/local-plan-examination-library-2017.aspx>)

10 Service Director responsible

Karl Battersby
Strategic Director for Economy and Infrastructure
E-mail: karl.battersby@kirklees.gov.uk
Tel: (01484) 221000

Appendix 1:

CIL Rates following the Inspectors Recommendations:

Kirklees CIL Charging Rates (per sq.m)	
Residential Development (C3)*	All sites
Zone 1	£80
Zone 2	£20
Zone 3	£0
Zone 4 (Bradley strategic site)	£5
All other uses	£0

**Not including 'Retirement Living Accommodation' defined as residential units which are sold with an age restriction typically over 50s/55s with design features and support services available to enable self-care and independent living.*

Previous CIL Rates (as examined):

Kirklees CIL Amended Draft Charging Rates (per sq.m)	
Residential Development (C3)*	All sites
Zone 1	£80
Zone 2	£20
Zone 3	£5
Retail Warehousing (A1)**	£0 district wide
All other uses	£0 district wide

**Not including 'Retirement Living Accommodation' defined as residential units which are sold with an age restriction typically over 50s/55s with design features and support services available to enable self-care and independent living.*

***Retail Warehouse definition: large stores in edge-of-centre and out-of-centre locations specialising in the sale of household goods (such as carpets, furniture and electrical goods), clothes, DIY items and other ranges of goods, catering mainly for car-borne customer*

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ECONOMY AND NEIGHBOURHOODS SCRUTINY PANEL – WORK PROGRAMME 2019/20

MEMBERS: Councillors Harpreet Uppal (Lead Member), Martyn Bolt, Richard Eastwood, Yusra Hussain, Richard Murgatroyd and John Taylor
 Co-optees: Andrew Bird, Chris Friend, Eilidh Ogden

SUPPORT: Sheila Dykes, Principal Governance & Democratic Engagement Officer

FULL PANEL DISCUSSION		
ISSUE	APPROACH/AREAS OF FOCUS	OUTCOMES/ACTIONS
Inward Investment Strategy	<ul style="list-style-type: none"> • Inward Investment Strategy <ul style="list-style-type: none"> ○ which businesses/sectors should be targeted and what do they need to be sustainable and grow. ○ alternative sources of finance for environmental issues/ alternative energy use. 	April 2020
Skills Strategy	<ul style="list-style-type: none"> • What the Council is doing to develop skills Post 16 to ensure a local workforce that will have the right skills and qualifications to take advantage of planned investment across the district and neighbouring town and cities; including boosting skills to enable access to higher income and better quality jobs; • What are the gaps within the Kirklees district and the wider region? • What actions are being taken to address inequality? • Time series analysis and comparator data with the rest of the Leeds City Region and nationally. • Possible opportunities arising, from housing quality requirements, for development of the green economy in Kirklees by using the existing knowledge of relevant construction skills in the district; which also links into both the Housing Strategy and the Economic Strategy 	March 2020

<p>Towns and Communities in Kirklees</p>	<ul style="list-style-type: none"> • Consider and assess the plans being developed for town centres. • Huddersfield Town Centre Masterplan – to look at the engagement and consultation process particularly in relation to local stakeholders and small businesses. • Assess the objectives of plans to include the aspirations/vision for the towns, public realm and infrastructure. • Consideration of the wider context of other town centres/villages across Kirklees to include looking at the key challenges and opportunities that could influence this agenda. 	<p><u>17 July 2019</u> Report on the Huddersfield Blueprint – with a focus on engagement and consultation. Head of Development and Master Planning requested to provide additional information in respect of a number of related issues and to include information in future reports in relation to measures to make public transport an attractive option/potential impact on other town centres/environmental impact.</p>
<p>Green Space Strategy</p>	<p>To consider the proposed approach to the draft Greenspace Strategy; focus on engagement and consultation.</p>	<p>Provisional – March 2020</p>
<p>Council Owned Tree and Woodland Management Policy</p>		<p><u>10 October 2019</u> Report on development of the Council Owned Tree and Woodland Management Policy and the commitment to the White Rose Forest initiative. Recommendations:</p> <ul style="list-style-type: none"> • Greenspace Service should engage with uniformed groups in relation to tree planting volunteering opportunities and that the engagement being undertaken with schools be endorsed. • Policy be brought back to the Panel for consideration should significant amendment be made further to the consultation process.

Playable Spaces Strategy	<p>To consider the proposed approach to the draft Playable Spaces Strategy; focus on engagement and consultation.</p>	<p><u>14 November 2019</u> Recommendations:</p> <ul style="list-style-type: none"> • Proposal for consultations with a wide range of stakeholders on the Playable Space Strategy in advance of the local elections 2020 supported. • The vital role of ward members in contributing to the consultation to develop play opportunities to meet children’s needs is acknowledged.
Digital Strategy	<p>Update report 12 months after implementation to include:</p> <ul style="list-style-type: none"> • Progress with physical infrastructure but also in respect of the wider promotion of the advantages of the Kirklees district. • The work being undertaken relating to the development of appropriate skills (links in with Skills Strategy) • The work being done to ensure that residents within more rural areas are supported to be able to access a digital network that is fit for purpose and future proofed. 	<p>March 2020</p>
Planning and Related Issues	<ul style="list-style-type: none"> • Community Infrastructure Levy (CIL)/Section 106 Agreements; to include the associated administrative process and effectiveness of the provision of ‘Metrocards’ • Progress in relation to the development of the supporting policies for the Local Plan • Bus service provision relative to: the Local Plan and the planning system/ new development (links in with air quality). 	<p>S106 + Open Space SPGs - December 2019 Hot Food Takeaway – tbc CIL + Viability Guidance - January 2020</p>
Active Travel	<ul style="list-style-type: none"> • Cycling and Walking Framework 	<p>Study Visit tbc.</p>

Waste Strategy

New National Resources and Waste Strategy is being developed. Areas could include:

- Implications for Kirklees Waste Strategy; Scrutiny to feed into proposals/engagement in relation to changes to collection regime.
- Litter and Environmental Crime – approach; to include statistics and analysis/ how ‘hotspots’ are targeted/ trends/how the work of the Street Cleansing Teams is focused/ feedback on the Ward Based Action Squads.
- Considering what work is being done with the local population and local business in respect of avoiding and reducing waste/single use plastic.
- Household Waste Recycling Centres; accessibility/permit process/layout/potential barriers to use.

19 September 2019

Recommendations:

- Ward Councillors should be provided with an overview of the issues reported to the Council by residents (including on ROSS) to assist them in determining the priorities for action within their ward.
- Consideration be given to how best the Service might be able to support ward members in promoting and publicising this work to their residents.
- The Service should consider raising awareness within schools and colleges of the potential for volunteering opportunities and work experience.
- A strategic environmental assessment should be undertaken as part of the development of the Kirklees Waste Strategy.
- Disposal of trade waste, including the potential impact on the levels of fly tipping, should be considered as part of the development of the new waste strategy.
- Fly tipping be retained on the Panel’s Work Programme with a particular focus on the use of an intelligence led approach.
- It would be beneficial to increase awareness of the concessions available for the bulky waste collection service for those residents in receipt of an assisted bin service, and the permit process for the Household Waste Recycling Centres.
- That Members of the Panel be provided with:
 - data in relation to the number of fines collected for littering and fly tipping compared with the number issued.
 - the enforcement flow chart.
 - the gross tonnage figures for the Household Waste Recycling Centres broken down into general waste/recyclable waste for 2015/16 onwards.

<p>Housing</p>	<ul style="list-style-type: none"> • Relationship with KNH • Preventing Homelessness and Rough Sleeping Strategy; update post implementation including statistics on housing need/waiting lists/rough sleepers. • Tenant Involvement and Engagement 	<p>OSMC – Ad Hoc Panel</p> <p><u>10 October 2019</u> Progress Report. Recommendation:</p> <ul style="list-style-type: none"> • That specific reference be made to ex-military personnel as a vulnerable group and that the funding obtained at regional level to focus on work with veterans be noted. <p><u>14 November 2019</u> Recommendation:</p> <ul style="list-style-type: none"> • That a further update on the implementation of the Tenant Involvement Strategy be submitted to a future meeting of this Panel.
<p>Air Quality</p>	<p>Update after completion of consultation</p>	<p><u>10 October 2019</u> Update on development of the Council’s 5 Year AQ Action Plan. Recommendation:</p> <ul style="list-style-type: none"> • Areas of interest which the Panel may wish to give more detailed consideration in the future: <ul style="list-style-type: none"> - Which measures have proven effective and which provide good value for money. - Addressing the issue of vehicles with idling engines particularly outside schools. - How the planning system can be used/will address issues in relation to infrastructure to encourage sustainable transport/active travel. - Improving infrastructure to encourage travel by public transport/cycling and walking. - Encouraging/ facilitating better options for travel to school to reduce use of private cars.

LEAD MEMBER BRIEFING/MONITORING

ISSUE	APPROACH/AREAS OF FOCUS	NOTES
Economic Strategy	Update following implementation (9-12 months). to include: Progress in respect of the priorities and actions set out in the Kirklees Economic Strategy (KES); what has been done and economic position statement including outcomes.	KES 2019-25 approved March 2019 Lead Member Briefing 8/10/19
Housing	<ul style="list-style-type: none"> • Kirklees Housing Strategy; progress report 12 months after implementation (approved September 2019) • Selective Licensing Schemes • Hackitt Report: update on the progress of the Working Group established to work through the Hackitt Report’s detailed implications. Other potential areas for future consideration included:- <ul style="list-style-type: none"> ○ the success of the Council in involving residents in the management and monitoring of social housing stock; ○ the ability to provide more social housing and manage effectively; ○ an examination of neighbourhood working and how the Council could manage and improve neighbourhoods and work with residents to tackle their concerns. 	Lead Member Briefings 12/9/19 + March 2020
Tackling Poverty	To consider the approach to tackling poverty	Lead Member Briefings 1/10/19 + January 2020